



## **Covid-19 Online Teaching and Learning**

This annex should be read in conjunction with the school's Acceptable Use Policy, Safeguarding Policy and other relevant policies and procedures.

During the Covid-19 pandemic safeguarding children continues to be a priority.

Unless stated otherwise all existing policies, procedures and guidance continue to apply.

### **Online Teaching Platforms**

For our online teaching and learning we use a variety of platforms.

KS1 have daily tasks and activities sent through Seesaw. Seesaw is a platform where teachers can set activities for children to create, reflect, share, and collaborate. Children can show their knowledge and skills using photos, videos, drawings, text, PDFs, and links. It is simple to view their work and share with families, and nothing is shared without teacher approval.

Early Years promote their daily tasks and activities through Evidence Me. Evidence Me is an app-based observation system that enables you to provide real-time evidence of learning that helps you improve the quality and consistency of formative assessment. Parents are able to share learning using the app. Using the camera on a phone or tablet allows parents to take snapshots of learning as it happens, wherever that may be, and add up to 10 photos or videos to each observation.

Purple Mash is available for all children to use. It is an online space from 2Simple that hosts a mix of curriculum focused activities, creative tools, programs and games to support and inspire creative learning every day. As Purple Mash is online, children can continue their learning anywhere and anytime. Each user receives an individual login to save and retrieve their work.

Children are accessing technology and the internet increasing more as we continue this remote learning. It is important to continue to communicate the importance of e-safety with both children and parents and promote ways to stay safe when online. We need to ensure that we promote the importance

of what to do and who to tell if they come across anything online that makes them feel worried, scared or sad.

### **Working Remotely**

When working remotely and contacting families during the partial closure, all staff must adhere to the following points:

- Block mobile or house phone number, using 141, so that parents do not have access to a personal number.
- Do not do tutorials on a 1:1 basis.
- Consider what is around you when you take a video of yourself (remove personal photos from the background etc).
- Only use authorised platforms (seesaw, purple mash etc).
- Ensure privacy settings for Zoom/Teams are used.
- If using a home computer, make sure you are following GDPR and keeping data safe.
- When taking part in Zoom meetings etc, there should not be family members in the room if discussions are about children.
- When communicating with colleagues use WhatsApp with professional integrity.
- Do not leave remote access open on a home computer for family members to access.
- Maintain privacy online.
- Note that children and parents/carers may search for you online, so it is important to consider your personal online presence (including the use of your real name) and to adjust privacy settings.
- Avoid including workplace or work contact details on social media profiles. Listing your school as a place of work on a social media profile that is public may increase the likelihood of being identified by children and parents/carers. It might also link a personal online profile with the school.
- Ensure you are regularly sharing online safety tips with parents and promote website such as [thinkyouknow.co.uk](http://thinkyouknow.co.uk), [childnet.com](http://childnet.com), [internetmatters.org](http://internetmatters.org) and [nspcc.org.uk](http://nspcc.org.uk) for online safety advice.